



THE CURRICULUM

Pupils who attend Craigavon Senior High School follow GCSE based courses in which the number of subjects taken is determined by the aptitude of the pupil.

On the basis of guided choice and junior high school recommendation pupils are allocated to one of two programmes:

- Full GCSE programme – eight or nine GCSE subjects
- Combined GCSE/Vocational Programme – at least five GCSE subjects, plus two Certificates in Occupational Studies.

Within these programmes pupils are allocated to classes using information provided by the junior high schools. It is school policy to group pupils according to their ability.

The availability of some optional GCSE subjects can vary from year to year depending on pupil numbers and preferences but the list of subjects on offer is likely to include the following:

- Art and Design
- Business Studies (BTEC Level 2)
- Business Services Level 2 Occupational Studies
- Child Development
- Construction
- English (Language and Literature)
- French
- Food and Nutrition
- Geography
- History
- Information and Creative Technology (Level 2)
- Learning for Life and Work
- Mathematics

- Motor Vehicle and Road User Studies
- Physical Education
- Physical Education BTEC First in Sport
- Religious Education
- Single Award Science
- Double Award Science
- Design and Technology

A number of core subjects are compulsory for all pupils after which further subjects are selected from a series of structured option groups.

Learning Support

Provision for those with Special Educational Needs remains an important priority across the school. Individual Education Programmes ensure a balanced curriculum and take account of personal/social needs. Pupils who need additional support will generally be taught in smaller class groups, where progress is closely monitored and additional help can be given to individual pupils.

The Special Needs Co-ordinator liaises closely with outside agencies, parents and teachers to ensure maximum support and help for individual pupils. We value the support of all parents and encourage their co-operation.

Homework

Homework is used to reinforce work done in class and to give pupils experience of independent working, study and research. Homework diaries are issued to support pupils with time management and organisational skills.

ASSESSMENT AND REPORTING

Internal Assessment

Assessment is an integral part of teaching and learning and is used within Craigavon Senior High School to monitor pupil progress, identify strengths and remedy weaknesses.

Assessment tasks take a variety of forms including oral presentations, practical work, independent and collaborative research, field studies etc. Additionally pupils are assessed through the completion of written homework tasks, practical tasks, finished projects and Controlled Assessment.

Controlled Assessment is a formal assessment taken in class under examination conditions which contributes to the final examination grade.

External Assessment

External Assessments are set and marked by the awarding body. Types of external assessment and the weighting of assessment objectives vary between subjects. This information is summarised in the school's Pupil Curriculum Guidance Booklet to assist parents and pupils in making decisions on option choices.

With only one or two exceptions external assessments are taken in May and June each year. Assessments may also take place in Learning for Life and Work and Double and Single Award Science.

At least 40% of Controlled and/or external assessment must be taken in Year 12.

Examination Policy – Re-sits

The school will normally pay for pupils to be entered once for each of their examinations. Pupils who wish to be entered a second time, either because they missed their examination or because they wish to re-sit it will be expected to pay the re-entry fee.

Examination Policy – Tiers of Entry

GCSE examinations offer pupils the opportunity to be entered at a level that is appropriate to their ability. All tiers of entry leading to the full range of grades are available to pupils in Craigavon Senior High School. The Subject Teacher, using his/her professional judgement, will ultimately make the decision as to the most appropriate level of entry for individual pupils.

Tracking Progress

Procedures are in place to enable pupils to track their progress and evaluate their learning. A meeting of the pupil, parent and form advisor in October is used to review overall progress and agree general targets for improvement. Pupils who do not appear to meet targets are enrolled in the school's Mentoring Programme in Year 12.

Reporting Progress

We endeavour to keep parents well informed about the progress of their child. In addition to an interview with the form advisor in Term 1, a Parents' Evening in Term 2 also provides parents with a verbal report on their child's achievement and progress. A formal written report is also issued in January to pupils in Year 12 and in June to Year 11 pupils.

PASTORAL CARE

Craigavon Senior High School is a friendly, caring community in which the pastoral care system seeks to ensure that all pupils feel valued and secure.

Form Advisors have an important role in supporting pupils. In addition to their daily meeting with their form class for registration the Form Advisors of Year 11 classes deliver a timetable programme of study skills designed to help pupils to learn more effectively and achieve appropriately. They also monitor the welfare, progress, punctuality and behaviour of the pupils in their form class on a day-to-day basis.

Year Heads with overall responsibility for groups of pupils support the work of the Form Advisors while the work of the Pastoral Team is further supported by external professional counsellors who are available to pupils on a weekly basis.

Induction

Our Pastoral Care Team supports the Induction Programme for our new pupils, thus ensuring that they settle quickly into the life and work of the school and feel valued as individuals.

Behaviour

The school's behaviour policy seeks to sustain an orderly and safe environment in which effective teaching and learning can take place. Underpinning the Behaviour Policy and Code of Conduct are the principles of common sense, courtesy and consideration for others. A high standard of personal appearance and behaviour is expected from all our pupils.

Good behaviour is recognised and rewarded in various ways. However, should it be necessary to impose sanctions, these will include:

- Referral to Year Head
- Detention (lunch time / after school)
- Daily report
- Suspension (internal and external)

Drugs Education Policy

At Craigavon Senior High School we seek to establish and maintain an environment in which the school is free from the misuse of drugs, solvents and alcohol.

We work with outside agencies to deliver skills driven programmes in which pupils are encouraged to clarify their values and make informed health choices. Opportunities for drug and alcohol education exist within the school's PSHE programme, school assemblies, pastoral care system and external agency workshops. Some subject areas cover drugs education through the taught syllabus and this is further complemented by drugs awareness training for staff.

The school has clear procedures for responding to drug related incidents. Any breach of the school's drugs policy will be treated with the utmost seriousness. The possession, use or supply of an illegal drug is a criminal offence and the school will always involve the Board of Governors, parents/guardians and the relevant authority within the PSNI.

PASTORAL CARE (Continued)

Child Protection

The school is effective to the safety and well being of all our pupils. Effective Child Protection Procedures exist within the school and pupils are encouraged to discuss concerns or anxieties with their Form Advisor, Year Head or any member of staff to whom they can relate easily.

House System

A House System operates within the school to help promote the physical, social and emotional development of pupils through a range of sports and competitive activities as well as providing opportunities for pupils to develop leadership skills.

The Houses are Binnian, Commedagh and Donard.

Prefect System

A prefect system allows us to reward pupils who have contributed most to the development and maintenance of the school's ethos. On each campus we appoint from within the Year 12 pupils a Head Boy, a Head Girl and School Prefects.

House Captains are also appointed in Year 12, while Form Captains are appointed in Year 11.

Home / School Partnership

Pupils have much to gain from parents' well-informed interest. We encourage parents to take an active interest in the work of the school and to support us in maintaining high standards of work and behaviour on the part of all pupils.

There are many opportunities throughout the school year for parents to visit the school and talk with staff. These include:

- Form Advisor / Parent interviews
- Parents' Evening
- Subject Fair
- Open Night
- Transfer Information Evening

Opportunities also exist for parents to demonstrate their interest in the school, through attendance at Prize-Giving and at a range of school events.

School Council

Staff and Governors of Craigavon Senior High School firmly believe that young people have much to contribute to the school's ethos and are keen to involve them in decision making in the school community. Our School Council is one of the ways in which we give our students a voice in school life. The School Council is a body of pupils elected by their peers through a formal election process.

Community Involvement

Close links with local business and industry have been developed and these enhance pupils' experiences and community awareness. Pupils are given opportunities to attend civic forums and develop a sense of citizenship.

Pupils also participate in a wide range of fund raising activities in support of charitable organisations. A significant amount is donated to charities each year.

Copies of the School Rules and the school's anti-bullying, child protection and behaviour policies are available on request from the General Office. The parents of pupils who are being admitted to the school will all receive copies prior to enrolment.

CAREERS PROGRAMME

Through the Careers Education Programme all pupils are encouraged to become effective career decision makers, empowered to manage their own career development successfully and confidently.

An effective careers education and guidance programme is supported by:

- A relevant curriculum
- Two careers suites
- Experience of work
- Action planning
- Progress File
- Parental involvement
- Partnership with the careers service
- Links with business, industry, community groups and other educational establishments
- Interview Skills

Careers Education

The careers education programme enables pupils to identify and develop key skills and qualities. They are taught to acquire and evaluate information, investigate appropriate career pathways and develop career planning skills.

Pupils have access to a Careers Suite equipped with a wide range of material including computer-based programmes.

Careers Guidance

All Year 12 pupils have a personal interview with the Careers Officer from the Department of Employment and Learning and parents are welcome to make an appointment to attend the interviews.

Work Related Learning

Work experience offers pupils a valuable insight into the world of work and forms an integral part of the Careers Programme in Craigavon Senior High School. This aspect of our careers provision allows pupils to extend their personal and social skills and develop self-confidence.

All pupils are given the opportunity to undertake a period of work experience. For pupils taking the full GCSE programme this will take the form of a block placement and for those taking the Combined GCSE/Vocational programme, work experience will be timetabled on one day per week from September until May.

Vocational Programme

Pupils undertaking the GCSE/Vocational Programme participate in the Schools' Partnership Programme at the Southern Regional College. The programme provides pupils with the opportunity to sample a range of vocational courses whilst working towards two Single Award Certificates in Occupational Studies. For each of these certificates pupils must complete two units.

Occupational Studies qualifications are awarded at either Level 1 or Level 2 on the National Qualifications Framework. A Level 2 qualification is pitched at the same level as grades A*-C in GCSE and the grade awarded will be either Distinction*, Distinction, Merit or Pass. Pupils who do not reach Level 2 standard may be awarded a Level 1 certificate at Distinction, Merit or Pass level.

SCHOOL ACTIVITIES

School life consists of more than the taught curriculum and at Craigavon Senior High School we place a very strong emphasis on the value of extra-curricular activities in developing social skills, self-esteem and the ability to work as part of a team. Examples of the range of activities on offer include the following.

Sports/Extra Curricular Activities

A wide variety of sports and extra-curricular activities is available. These include:

- Athletics
- Equestrian
- Badminton
- Golf
- Basketball
- Hockey
- Cricket
- Netball
- Cross-Country
- Rugby
- Debating Society
- Soccer
- Drama Club
- Volleyball

School Trips

Pupils are provided with a variety of opportunities for school trips, both local and international. Recent trips have included visits to Paris, Berlin, London and ski trip to Italy.

Choir

The school choir comes together to support special events such as Prize Day. The Christmas season also offers opportunities for the choir to contribute to the life of the school and the wider community.

Scripture Union

The school has a thriving Scripture Union group on both campuses that meet on a weekly basis, often with guest speakers supporting the programmes. The groups also enjoy various outings including residential weekends.

Duke of Edinburgh Award

Pupils have the opportunity to undertake the Bronze Level Duke of Edinburgh Award. The award has four sections; Volunteering, Physical, Skills and Expedition. Participants must do a minimum of 3 months activity for each of the first three sections and plan, train for and complete a 2 day (1 night) expedition.

Cross Community/Charitable Activities

We encourage our pupils to become involved in a variety of charitable ventures/cross community activities. Such involvement develops the values of sharing and respect for others and encourages social responsibility and a sense of citizenship.

Subject Support Groups

Subject support groups are a feature of life at Craigavon Senior High School. Pupils who feel that they would benefit from additional teacher support can avail of these clubs after school.

SCHOOL UNIFORM AND APPEARANCE

UNIFORM

The school uniform for all pupils is as follows:

- Boys**
- Navy Evaprest Blazer (with school badge)
 - Mid Grey Trousers
 - White Shirt
 - School Tie
 - Navy V-Necked Pullover (if desired)
 - Leather Look Black Shoes (not boots or trainers)
 - Navy or Black Socks

For Physical Education boys will be required to wear:

- White polo shirt or red school tee shirt
- Navy shorts
- Navy tracksuit bottoms (optional)
- Red socks
- CSHS school hooded top is optional

Girls

- Navy Evaprest Blazer (with school badge)
- Grey Pleated Skirt
- White Blouse
- School Tie
- Navy V-Necked Pullover (if desired)
- Black Shoes (not boots or trainers)
- White knee socks or Navy Tights

For Physical Education girls will be required to wear:

- White polo shirt or red school polo shirt
- Navy shorts or navy skirt
- Navy tracksuit bottoms (optional)
- Red socks
- CSHS school hooded top is optional

APPEARANCE

It is a rule of the school that complete school uniform is worn at all times in the school, on the journey to and from school and when pupils are representing the school at sporting activities or other events. Pupils who are not properly dressed will normally be sent home to change.

Coats may not be worn or openly carried within the school. Pupils who choose to bring coats or anoraks to school must leave them in the form room or other secure areas provided or carry them in their schoolbag.

Hairstyles must be acceptable to the school. Unacceptable hairstyles are likely to include:

- Hair that is a colour that cannot be found naturally.
- Very short hair. Haircuts should be number 2 or above.
- Styles where one part of the head looks very different from another part or
- Patterns or symbols dyed or cut into the hair.

Tattoos may not be displayed at any time.

Pupils may wear one or two items of jewellery such as rings, bracelets or necklaces (for which the school takes no responsibility). However, apart from a small plain stud worn on the lobe of the ear jewellery requiring body piercing may not be worn at any time e.g. studs or rings around the ear or in the nose, tongue or eyebrow.

Full details of our uniform code and advice regarding hairstyles can be found in our booklet SCHOOL INFORMATION and CODE OF CONDUCT available from our school office.

THE SCHOOL DAY 2017-2018

(Subject to change)

9.00 am	School Begins
9.00 am – 9.10 am	Morning Registration
9.10 am – 9.20 am	Assembly/Form Time
9.20 am – 10.00 am	Period 1
10.00 am – 10.40 am	Period 2
10.40 am – 10.55 am	Break
10.55 am – 11.35 am	Period 3
11.35 am – 12.15 pm	Period 4
12.15 pm – 12.50 pm	Period 5 (Lurgan/Year 12 P)
12.15 pm – 12.55 pm	Lunch (Year 11 P)
12.50 pm – 1.30 pm	Lunch (Lurgan/Year 12 P)
12.55 pm – 1.30 pm	Period 5 (Year 11 P)
1.30 pm – 2.10 pm	Period 6
2.10 pm – 2.50 pm	Period 7
2.50 pm – 3.30 pm	Period 8
3.30 pm	School Ends

SCHOOL INFORMATION

SCHOOL NAME: Craigavon Senior High School

ADDRESS: Portadown Campus
26-34 Lurgan Road, Portadown, Craigavon, BT63 5HJ
Tel: 028 38352222
Fax: 028 38352200

Lurgan Campus
18 Alexandra Crescent, Lurgan, Craigavon, BT66 6BB
Tel: 028 38349222
Fax: 028 38349111

E-MAIL: info@craigavonsenhigh.portadown.ni.sch.uk

WEBSITE: www.cshs.org.uk

PRINCIPAL (Associate): Mrs H Woods

CHAIRMAN OF THE BOARD OF GOVERNORS: Mr M Allen

ENROLMENT NUMBER: 620

ADMISSION NUMBER: 310

MANAGEMENT TYPE: Controlled

SCHOOL TYPE: Co-Educational Secondary

ADMISSIONS CRITERIA

Provided that the school's enrolment and admission numbers have not been exceeded the school will enrol all those pupils whose parents wish them to attend.

Admission to Year 11

If the number of applications exceeds the school's admissions number the Board of Governors will select pupils for admission in the following order:

1. Pupils attending a Junior High School whose parents have indicated Craigavon Senior High School as one of the stated preferences by the date identified in the Education Authority's 14+ Transfer arrangements provided the pupil is still enrolled in the Junior High School on 30 April 2017.
2. Pupils attending a Junior High School whose parents have indicated Craigavon Senior High School as one of the stated preferences after the date identified in the Education Authority's 14+ Transfer arrangements provided the application is received by 30 April 2017 and the pupil is still enrolled in the Junior High School on 30 April 2017.
3. Children who have moved into the area but have not secured a place in Year 10 in any school at the time of application for admission to Craigavon Senior High School.
4. Children who the Board of Governors is convinced on the basis of documentary evidence provided by parents will take up residence in the area by 1 September 2017.
5. Children attending schools other than Junior High Schools.
6. Other children.

SCHOOL INFORMATION (Continued)

Where the number of applications meeting criterion 1 is greater than the number of places available the places will be allocated on the basis of a proportion of the number of applications from each Junior High School.

When these numbers have been established the following sub-criteria will be used to determine which children will be admitted.

- (i) Children with a brother or sister currently attending the school.
- (ii) Children with a brother or sister who previously attended the school.
- (iii) Children for whom special circumstances apply (social, medical or security). The special circumstances must be made known at the time of application. The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify any information on any application form.
- (iv) The proximity of the child's home to the school with priority being given to those living nearest to the school. Distance from the school will be the distance from the child's home to the gate of the campus nearest the home measured in a straight line on an Ordnance Survey Map.

The above sub-criteria will also be applied if the school is oversubscribed when criteria 2 to 6 are applied.

Admission to Year 12: The following are the criteria to be applied in selecting pupils for admission to the school in Year 12:

1. Pupils who can be accommodated without causing the approved enrolment number to be exceeded.

2. Pupils who can be accommodated without detriment to the efficient use of school resources.

Where the number of applications exceeds the number of places available the sub-criteria previously described will be applied.

Applicants should note that they may be required to produce up to two documents from the list below to verify their address:

- A Bank or Building Society statement that shows the address at which the child is resident.
- A utility bill that shows the address at which the child is resident.
- A letter awarding child benefit to the child or another letter relating to this benefit.
- The child's medical card.

It is expected that parents making application to Craigavon Senior High School on behalf of their children are indicating that they accept the purposes, aims and all of the policies of the school.

FORMAL COMPLAINTS PROCEDURE

Any parent, wishing to make a formal complaint about matters relating to the curriculum or any aspect of the school, should submit the complaint in writing to the Principal who will provide a reply. If the matter is unresolved the parent should then address the complaint to the Chairman of the Board of Governors.

PUBLIC EXAMINATIONS 2016								
% Entered for 5 or more	% Entered for 1 - 4	% Achieving Grade A* - C			% Achieving Grade A* - G			% Achieving No Passes at A* - G
100	-	5 or More	1+	5 or More	100	100	-	
		49	94					

Subject	Number Entered	% Pupils Entered Achieving Grades :									
		A*	A	B	C	D	E	F	G	U	N/A
Art & Design	46	0	2.2	19.6	34.8	13	17.4	8.7	4.3	0	0
Business Studies	45	0	0	6.7	24.4	31.1	20	33.3	2.2	2.2	0
Child Development	81	2.5	8.6	30.9	23.5	19.8	12.3	2.5	0	0	0
Construction	77	0	3.9	23.4	32.2	26	13				